**Profile**

Network Administrator with 7+ years of supporting infrastructure, firewalls, and security policies

**Education/Certifications**

- Revit Architecture 2011 Essentials - Certification (September 2012)

- Installing Configuring Windows 7 HV Certification (December 2012)

- Troubleshooting and Supporting Windows 7 HV Certification (January 2013)

- MTA Operating Systems (August 2014)

- MTA Networking Fundamental (September 2014)

- Currently Enroll at West LA College

**Experience   
  
Network Administrator   
Manduka, LLC - El Segundo, CA   
May 2014 – Present**Supported IT Operations for $30M+ yoga manufacturer and retailer supporting 85+ team members

***Achievements***

* Minimized downtime while connecting 2 separate offices(VPN Tunnel)
* Upgrading bandwidth
* Asset Management
* Standardized Computer and Laptop Hardware

***Key Duties***

* Operated with Windows 2008r2 DC and Active Directory
* Created/Disable users/Security and Distribution Groups
* Monitored 8 Virtual Windows 2008r2 servers (EDGE ,DC,Hypervisor etc.)
* Troubleshoot Helpdesk on a daily basis
* Wiring Patch Cables and Patch Panels
* Adding or removing computer peripherals
* Set e-mail users using Intermedia Cloud-base Exchange server
* Decommissioned DC Windows Server 2008r2 Servers
* Implementing/Removing Applications
* Quick at Analyzing/Researching Errors
* Reimaging/Implementing Workstations using Windows Deployment Service 2010
* Adding and Removing services in Dell SonicWALL Firewall
* Adding/Removing users/roles in ERP System (NetSuite)
* Binding Mac's to Domain
* Reinstalling Mac OSx
* Implementing Basic Dell SonicWALL Firewall
* Implementing Basic DHCP Role using Windows 2008r2
* Implementing managed switches
* Implementing Wireless A/P

**Network Administrator**

**Lee Burkhart Liu Inc. Marina del Rey, CA**

**December 2009 – October 2013**

Supported IT Services for Architecture Firm supported over 65+ team members

***Achievements***

* Applied Image Server using Windows Server 2008r2
* Migrate all XP Workstation to Windows 7 64-bit

***Key Duties***

* Operated with DC and Active Directory. Created/Disable users
* Observed 8 Virtual Windows Server 2003r2
* Responsible for successful Symantec Backup Exec Software for Quantum LTO5
* Troubleshoot user problems on a daily basis
* Installation of hardware and software
* Wiring of CAT 5e
* Repairing/Reformatting PC
* Adding or removing new Hardware
* Setting up e-mail users to exchange server
* Connecting servers using MMC console
* Installing/Removing Software
* Upgrading/Installing OS such as Windows XP, Vista, Windows 2000 pro
* Quick at Analyzing/Researching Errors
* Reimaging Workstations using WDS2010
* Troubleshooting Autodesk Premiums Suite 2012,2013,2014
* Implementing and removing Group Polices

**Onsite Technician**

**Blair Graphics Santa Monica, CA (September 2007 – December 2009)**

Supported Managed Print Services with 3 team members

***Achievements***

* Track all Managed Print Services Support via Ticket System
* Asset Management

***Key Duties***

* Operated with Active Directory. Created/Deleted users
* Monitored 8 Windows 2000/2003 servers, 1 Fedora Core 4 server
* Responsible for successful VERITAS Backup Exec Software for Dell PowerVault 132T
* Troubleshoot user problems on a daily basis
* Standardized printers on client servers
* Installation of peripherals and software.
* Wiring of CAT 5e and Wireless networking
* Repairing/Reformatting PC and Mac
* Adding or removing new Hardware
* Setting up e-mail users to exchange server
* Connecting servers while using RDC
* Installing/Removing Software
* Upgrading/Installing OS such as Windows XP, Vista, Windows 2000 pro
* Quick at Analyzing/Researching Errors
* Shipping and Receiving
* Importing data onto a spreadsheet